

UNIVERSITY OF JAMMU
[NAAC ACCREDITED "A+" GRADE UNIVERSITY]
COLLEGE DEVELOPMENT COUNCIL

ADMISSION NOTICE FOR B.A.LL.B 5 YEARS PROGRAMME IN NON- GOVT COLLEGES (2024-25)

PROCEDURE FOR SUBMISSION OF ON-LINE APPLICATION FORM:

On-line application form is available on websites www.jammuuniversity.ac.in and www.jucdc.co.in. After completing on-line application form, a print-out of the same be taken and application fee be deposited in the Jammu & Kashmir Bank Account No. 10381 maintained by the Directorate of College Development Council through e-banking/debit/credit card/UPI by exercising on-line payment option while completing the form. Non-deposit of application fee would render the application form cancelled.

IMPORTANT DATES

1	Date of start of on-line application with application fee Rs.500	22.08.2024
2	Last date for filling on-line application	08.09.2024
3	Date of filling on-line application form with fee Rs.830/- (normal fee Rs.500/- + late fee Rs.330/-)	09.09.2024 to 13.09.2024

Note:

For subsequent lists, please keep check with dash board www.jucdc.co.in.

1. Eligibility & Admission Process

- Admission to B.A. LL.B(5 years) Programme being run in various Non-Government Colleges affiliated to the University of Jammu for imparting instructions in B.A. LL.B (5 years) Course will be done on the basis of Common University Entrance Test-Under-Graduate-2024 (CUET-UG-2024) conducted by the National Testing Agency (NTA) who have appeared in both the papers i.e. **Legal Studies and General Test** and also 12th Class results (Non-CUET) on the merit basis. First preference shall be given to CUET candidates and if seats remain vacant because of non-availability of CUET candidates then only Non-CUET candidates shall be considered.
- The candidates must refer to B.A. LL.B(5 year) Programme its fee structure of such programme is available on the website. The merit list uploaded on the website (jucdc.co.in) shall be adhered to by all Non-Government Colleges affiliated to the University of Jammu.

2. Admission updates:

- Candidates are advised to check their dashboard, email and website for all communications and updates related to admissions.

- The candidate will be required to appear in person to the allotted college for verification of original documents as per the dates notified.
- In case of non-compliance with the requirements for admission, including non-submission of relevant documents and non-payment of Fee's within the stipulated date and time, the candidate will lose his/her right to admission. If at any stage, documents submitted by the candidate relating to the admission are found to be fake/non-genuine and fabricated or in any other manner defective, the said candidate will not be given admission and if already admitted, admission will be cancelled without any prior notice in this regard. If the same is found after completing the Program, his/her degree will be revoked and appropriate legal action shall be taken against him/her. The University of Jammu reserves the right to cancel the admission of any candidate who violates the rules and regulations laid down by the University.
- University of Jammu will not be responsible for candidate's lack of awareness of the admission guidelines, schedule, eligibility criteria, and rules defined in this document. It is the sole responsibility of the candidate to keep checking the dashboard, email and website of University regularly for any updates.

3. Online Portal

The online platform will be made available for seeking admission and candidates seeking admission to Non-Government Colleges affiliated to the University of Jammu must fill the application form online through this platform only. There will be no offline filling of the application Form. CUET appeared candidates as well as Non-CUET candidates have to fill this form. For CUET candidates, Application Number of CUET Application form, is mandatory for filling the application form. A fair opportunity will be provided to NONCUET candidates only after admission of CUET candidates is closed and if seats remain vacant, after exhausting seats for CUET candidates.

4. Admissions

- If a candidate has applied for admission but doesn't fulfill the eligibility criteria of B.A. LL.B (5 years) programme offered by Non-Government Law Colleges, his/her candidature will not be considered.
- If all the documents are found to be in order and the eligibility criteria are met by the candidate, the College will provisionally approve the allocated seat. In such case, the candidate will have to take the admission on the approved allocated seat by paying the admission fee in the concerned college within the stipulated time period.
- The candidates are advised to keep the login credentials, i.e., login Id and password, strictly confidential to avoid misuse. **The login credentials, once created, cannot be changed/edited under any circumstances.**
- The candidate must adhere to the stipulated timelines of all allocation and admission

on rounds.

5 Eligibility Criteria (CUET applicants)

- Candidates must have successfully completed Class XII with 50% marks (45% for SC/ST) or equivalent from a recognized board.
- Candidates must have appeared in the CUET (UG)-2024 examination who have appeared in both the papers i.e. **Legal Studies and General Test**.

6 For Non-CUET Applicants

- Students who did not appear in CUET should register themselves on the same portal by filling out the application form on the admission website.
- The allocation of seats will be done once CUET quota seats are vacant.
- After the admission process for CUET candidates is completed and if seats remain vacant then non-CUET candidates will have a fair opportunity to seek admission for B.A. LL.B(5 years) Programme in colleges of their choice, based on seat availability. The seat allocation shall be done on the basis of merit.

7. Confirming the Preferences

- Review and confirm the order of preferences for the College for B.A. LL.B.(5 years) Programme.
- Click on '**Submit**' on/before the last day of Preference-Filling phase. **Reordering** of preference of colleges, if needed, should be done before the deadline of the Preference-Filling phase.
- **Note that editing or changing preferences after the deadline is NOT allowed or after clicking the "Submit" button. So be careful of the choice of subject/s place of college for the said program before pressing "Submit" button.**
- If preferences are not submitted, **the last saved preference order will be locked automatically** and used for seat allocation upon reaching the deadline of the Preference-Filling Phase. These locked preferences will become the basis for allocating seats.

8 Document Verification by the Admission Committee

- Online Document verification will be done by College Admission Committee before the allocation round. Candidates with no document deficiencies will receive allocation approval from the respective college.
- The College will verify the validity and authenticity of documents/certificates submitted by the candidate within the stipulated timeline.
- During the online approval process, if a college seeks more clarity/information from

mthe candidate,itmayraiseaquerytothecandidate.

- Afterverification,theCollegewilleither'Approve'or'Reject'applicationformofthe candidate.NoapplicationwillbeleftunattendedbytheColleges.

9 SeatAllocation

- Ondeclarationoftheallocationlist/s,the candidatemustcheckthelistscarefullyandlogonto his/herjucdc.co.indashboardforacceptanceoftheallocatedseat,ifoffered.
- It is the responsibility of the candidate to login to the dashboard and check if a seat is allocated in a given round of seat allocation, and if allocated, the candidate must complete all admission formalities.

10 Final Admission and DocumentVerification:

After allocation of preferred seats, students have to visit the allotted college with all the original documents along with one set of photocopies of self-attested documents for physical document verification with the scheduled time slot and date allotted (Separate notification will be issued for counselling schedule)

11 Admission Process

- The admission process will typically consist of two to three rounds of allocation and the spotround, if seats remain vacant.
- Additional spot rounds may be conducted based on seatavailability.
- Thenumberofroundsaresubjectto realtimeanalysisofapplicationsreceivedaswellas outcome of the allocation round.

12 SeatCancellation

- Failure to '**Accept**' or '**Freeze**' the provisionally Allocated Seat within the stipulated timeline willleadtothecancellationoftheAllocatedSeat.
- TheprovisionallyAllocatedSeatwillbecancelledifacandidatefailstopaytheAdmissionfeeswithinthe stipulated time.
- The provisionally Allocated Seat will be cancelled if, at any time, any of the document(s)/certificate(s)is/arefoundtobeinvalid/fraudulent.
- The provisionally Allocated Seat/Admission will be cancelled if, at any time, it is found thata candidate does not meet the Minimum Eligibility Criteria as laid down by the university.
- Candidates who are already admitted in a particular college and wish to cancel the seat to appearinSpotroundforanyreason,havetocancelhis/heradmissionbyvisitingthecollege authoritiesbeforethestartoftheSPOTRound.

- There will be no option to withdraw the admission once the Spot Admission round is announced.

13. APPEALS

In case a candidate, who has filled his/her on-line Application Form and deposited the requisite application fee, if has any grievance and feel that the norms governing the admission have not been adhered to, he/she shall have the option to make an appeal on the prescribed form on payment of fee as prescribed by the University in the form of Demand Draft drawn in favour of the **Director College Development Council payable at Jammu**. The form duly filled in shall be submitted in the **Office of Director (CDC) within seven days after the last prescribed date of admission**. Such appeals shall be considered by the Appellate Committee comprising of the following:

1. Vice-Chancellor (Chairman)
 2. Dean, Academic Affairs
 3. Registrar
 4. Director College Development Council
 5. One Principal of a Non-Government College to be nominated by the Vice-Chancellor
 6. Joint Registrar (CDC)
 7. Assistant Registrar (CDC) - Member Secretary
- Majority of the members shall form the quorum.**

IMPORTANT NOTES:-

1. Every College shall have an Admission Committee for scrutiny and verification of documents of candidates. The committee shall consist of the following:
 - Principal of the College
 - Two senior faculty from the college concerned.
2. The admission committee shall be wholly solely responsible for admission of the students in their respective colleges. In case of wrong admission or admission of ineligible candidate(s) is made, the Principal/Incharge of the Admission committee shall be liable to face the legal consequences arising thereof, if any, and the University shall also impose a penalty as per the decision of the Competent Authority on the college for each wrong admission and the college will be responsible to pay the same to the University as and when demanded.
1. As per University Council Resolution No. 75.15 dated 11.10.2013, if the number of students admitted in a non-government affiliated college in a course is less than 20 or less than 50% of the sanctioned intake of that college (whichever is less), the said course shall not be allowed to be run in that college.
